Outreach Coordinator

Connect

Grow

Build



Job Summary

Outreach coordinator: An outreach coordinator usually works in a nonprofit or educational establishment such as a museum, science center, professional society, or scientific association. Outreach coordinators act as the link between the organization and the people it aims to assist by cultivating relationships with businesses, individuals, and other relevant organizations. The coordinator may be involved in public relations or fundraising work, may be responsible for tasks as varied as program data collection and analysis to representing the organization at conferences, or may be responsible for overseeing the planning and implementation of outreach strategies and events.

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This career compass provides options, tips, suggestions, and strategies for how a student can obtain critical skills, experiences, and competencies in order to launch their geoscience career based on their academic standing. The content herein is based on data from the U.S. Bureau of Labor Statistics, interviews with personnel in the occupation, and research on available student opportunities.

Also applicable

Also applicable

Also applicable

at Graduate

level

at Graduate

at Graduate

level

Undergraduate

Professional society conference

Outreach events organized by department or college

Volunteer as a student leader or for a committee in a non-profit organization or professional society

Campus clubs and organizations, student government, local non-profit organizations, or professional societies

> Hone and demonstrate oral and communication skills through courses, involvement in the community, creating reports and/or flyers, or via presentations at conferences

Share your science or your professional work, projects and engagements via social media channels

Contribute to a blog or start your own that is targeted towards a non-expert audience

Seminars in departments

For-profit or non-profit sector

Independent research project or event in the education, social science, outreach, or communication domain

Volunteer or seek out a nonprofit or other organization that could use help

 Degree in any science or engineering field, science education, communications, business, or public relations

Coursework or opportunities beyond the major that includes writing or business writing or science communication, and honing technology and data skills

Grant writing (e.g. travel or research grant from university, scientific society, or federal agency)

Research experience in a coordinated program or with advisor

Spreadsheet tools, data collection and data management tools, presentation software, or project management experience

Teaching assistant or tutor for an undergraduate course

Write senior thesis

Graduate

Assist with undergraduate labs or classes, community outreach events

Host an event or session at professional conference. co-teach undergraduate course or lab,

Departmental committee, campus club or organization, local nonprofit, or professional society leadership position

Publish research, collaborate with colleagues on research projects

Seminars in your department

Events, activities, and technical sessions at professional conferences

Conferences, campus career fairs, campus career/job presentations, communities in and out of your science

Mentor undergraduate student research project

Work on a project or grant in the education, social science, or

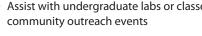
relationships with individuals beyond the life cycle of a project or event

Thesis topic in science field, communication, business, or finance

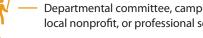
> - Lab, applied research, or instrumentation experience leading to project or program management experience

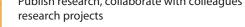
graduate course

Write thesis

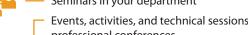


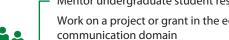
community outreach











Ability to manage groups and create and maintain



